



# **PREVENTION**

## **FUNCTIONAL PLAN**

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### **ACTION TRACKER 2023/24**

**Our Purpose:**

HERE TO SERVE. HERE TO PROTECT.

HERE TO KEEP YOU SAFE.

## Action Plan 2023/24 - June 2023 update

| KEY DELIVERABLE                                                                                                                                                | ACTIONS TO ACHIEVE EXPECTED OUTCOMES                                                                                                                    | OWNER                                                                   | PROGRESS                                                                                                                                                                                   | PROJECTED COMPLETION DATE | BOARD REPORT DATE | BRAG STATUS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------|-------------|
| <b>4.1 Educate our staff to promote a professional directorate which operates with equity, is inclusive and is representative of the communities we serve.</b> | 4.1.1 All staff will undertake Equality, Diversity and Inclusion (ED&I) training in line with People and Organisational Development (POD) requirements. | GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager |                                                                                                                                                                                            | March 2024                |                   |             |
|                                                                                                                                                                | 4.1.2 All staff will complete deaf/Hard of hearing awareness training to British Sign Language (BSL) level 1                                            | GM Home Safety                                                          | Agreed with People and Organisational Development (POD), finances agreed. Planning in progress with POD, TRM and department heads                                                          |                           |                   |             |
|                                                                                                                                                                | 4.1.3 Managers will work with POD and EDI officers to ensure that the Positive Action Recruitment framework is deployed when recruiting workforce.      | GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager | Department heads have briefed their managers to ensure positive action is included in the recruitment of staff. Positive action team                                                       |                           |                   |             |
|                                                                                                                                                                | 4.1.4 Understanding and educating with regards to the ED&I data collected from Home Fire Safety                                                         | GM Home Safety<br>GM Community Safety                                   | Revised information for crews and advocates to is in the process of being produced. This will then be delivered to crews and progress against HFSC completed from status report monitored. |                           |                   |             |

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|  | Checks and Safe and Well visits                                                                                                                                   | Strategic Safeguarding Manager                                                                        | SM are given monthly updates on performance                                                                                                                                     |  |  |  |
|  | 4.1.5 We will embed the principles of 'Knowing your Communities' to ensure a high quality service to the communities we serve.                                    | GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager                               | We will work with response and Community Engagement Adviser to collate information through prevention activities. <b>Community Impact Fund</b> linked to prevention activities. |  |  |  |
|  | 4.1.6 Develop an understanding of the new leadership message for all staff, including exposure to NFCC Code of Ethics, Service values and coaching and mentoring. | GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager                               | National Core Code of Ethics, Service Values and leadership behaviours are displayed and will be embedded through Continued Professional Development events.                    |  |  |  |
|  | 4.1.7 Using London Fire Brigade cultural review, consider recommendations to educate and improve culture within the Prevention Directorate.                       | Area Manager<br>Prevention<br>GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager | Department heads are aligned to the actions as part of the Cultural review                                                                                                      |  |  |  |



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| <b>4.2 Deliver intelligence-led Home Safety and other interventions to keep people alive and safe from fire.</b> | 4.2.1 Our operational crews will deliver 50,000 home safety visits, 30,000 of which will be over 65 visits.                                                                                                                                         | GM Home Safety                                                       | As of 30/6/23 crews have completed 15970 HFSC (250 over target). % of properties where the resident is over 65 has dropped to 49.9%. This has been picked up with GM for response and SM group.                                                                                                                                                                                                                               | March 2024 |  |  |
|                                                                                                                  | 4.2.2 Our high risk advocate teams will deliver 10,000 safe and well visits.                                                                                                                                                                        | GM Community Safety Strategic Safeguarding Manager                   | There has been a slight upturn in performance in Q1, however there are still issues with regards to staffing levels due to Long Term Sickness, Recruitment and training. Overtime has been offered to staff to further uplift performance.                                                                                                                                                                                    |            |  |  |
|                                                                                                                  | 4.2.3 We will develop and embed CFRMIS, also embedding Combined Intelligence for Population Health Action (CIPHA) data for the Over 65's to ensure a targeted and intelligence led prevention strategy ensuring that we 'Make Every Contact Count'. | Strategic Safeguarding Manager                                       | Community Fire Risk Management Information System (CFRMIS) is fully embedded with some modifications to be made once the Systems Support Team have further capacity. Community Risk Management Board report to be delivered on 04/08/2023 with regards to Combined Intelligence for Population Health Action (CIPHA) data, where a pilot in Station 15's area is proposed to evaluate the accuracy and relevance of the data. |            |  |  |
|                                                                                                                  | 4.2.4 We will utilise our evaluation report to critically evaluate our plans to ensure they are robust and effective in keeping people safe and alive from fire.                                                                                    | GM Home Safety<br>GM Community Safety Strategic Safeguarding Manager | Evaluation of Accidental Dwelling Fires and Fire fatalities locally and regionally is being undertaken, this will be reviewed in conjunction with the One year and 15 year data analysis to ensure our home safety plan is still relevant.                                                                                                                                                                                    |            |  |  |
|                                                                                                                  | 4.2.5 We will develop and deliver a training video demonstrating the home                                                                                                                                                                           | GM Home Safety                                                       | Story board and script being devised by Station Manager and Watch Manager for home safety.                                                                                                                                                                                                                                                                                                                                    |            |  |  |

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|                                                                                                                                                                       | safety check and prevention rationale.                                                                                                                                | Strategic Safeguarding Manager                                          |                                                                                                                                                                                                                                                                                 |            |  |  |
|                                                                                                                                                                       | 4.2.6 We will deliver a series of campaigns focussed on those in our communities who are most vulnerable from fire (Including Arson, Cost of Living and Reassurance). | GM Home Safety<br>GM Community Safety<br>Strategic Safeguarding Manager | Monthly community safety campaigns have been planned. This has been communicated to crews and partners. Campaigns have been completed in April, May, June and July. Feedback and performance is captured via the Portal. Initial feedback is positive.                          |            |  |  |
|                                                                                                                                                                       |                                                                                                                                                                       |                                                                         |                                                                                                                                                                                                                                                                                 |            |  |  |
| <b>4.3 Work with our partners, including Staywise, to deliver Arson, Road and Water Safety interventions through targeting the most vulnerable people and places.</b> | 4.3.1 We will utilise a Single Point of Contact (SPoC) to work nationally with NFCC to embed Staywise through the Service.                                            | Group Manager<br>Community Safety                                       | A member of the team has been nominated as the single point of contact (SPOC) for Staywise for the service. They has made contact with the national leads for Staywise and she will be arranging a coaching session for Prevention Managers in September by the national leads. | March 2024 |  |  |
|                                                                                                                                                                       | 4.3.2 We will embed a Watch Manager in each LA district to lead in relation to younger people.                                                                        |                                                                         | Work is on-going to identify a Watch Manager in each district so they can be a point of contact for the central team.                                                                                                                                                           |            |  |  |

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|  | <p>4.3.3 We will continue to work with LA partners to reduce deliberate secondary fires and anti social behaviour across the communities we serve.</p>      |  | <p>Arson Officers have contacts in each of their districts and work on a daily basis to reduce anti-social behaviour incidents in Merseyside. Work has begun on the Bonfire plans for 2023.</p>                                                                                                                                 |  |  |  |
|  | <p>4.3.4 We will work with our LAs to identify hotspot areas and deploy our Street Intervention Team to reduce anti social behaviour related incidents.</p> |  | <p>Street Intervention Teams (SIT) are deployed in all five districts on a weekly basis. Each local authority feeds in to the lead for SIT each week on the locations for the SIT to deploy to. This can be changed at short notice and communication is on-going to ensure the deployments are in the areas required most.</p> |  |  |  |
|  | <p>4.3.5 We will engage with 70 Primary and Secondary Schools to deliver education around Road and Water Safety.</p>                                        |  | <p>Delivery of Road and Water safety sessions are on-going throughout the year. Depending on the issues raised for water or road depends on what sessions are delivered.</p>                                                                                                                                                    |  |  |  |
|  | <p>4.3.6 Our staff will lead and deliver on the Operation Banger Plan to reduce deliberate secondary fires during the Bonfire Period.</p>                   |  | <p>Planning for the bonfire period 2023 has begun. Police are holding Monthly Silver meetings which MFRS attend. Local Op Banger meetings have started and MFRS bonfire plans are being updated with current information for 2023.</p>                                                                                          |  |  |  |

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|                                                                                                          | 4.3.7 Our team will work with LFC Foundation to deliver 100 coaching sessions for young people aged 8-16 years old across Merseyside region. |                                | MFRS has reduced its funding from £20k to £10k for the LFC foundation. This will commence from September 2023 and will reduce the number of sessions attended. Work with the Foundation continues and education sessions are ongoing as previously completed over recent years. |            |  |  |
| <b>4.4 Develop our Youth Education programmes so that high quality early interventions are achieved.</b> | 4.4.1 We will deliver 12 Princes Trust Programmes for young people aged 16-25.                                                               | Strategic Safeguarding Manager | Youth Education have delivered three Princes Trust Programmes in Q1 and will continue to drive recruitment and retention to achieve the target of 36 students.                                                                                                                  | March 2024 |  |  |
|                                                                                                          | 4.4.2 Our teams will deliver 20 Primary or 10 Secondary Beacon Programmes for Children and Young People in Merseyside.                       |                                | Beacon continues to be delivered at Kirkdale, St Helens and Saughall Masssie. 200 <sup>th</sup> Beacon delivered in Q1 and evaluation and feedback of this programme shows a high quality provision for Y5 and Y6 pupils across Merseyside.                                     |            |  |  |
|                                                                                                          | 4.4.3 Our teams will deliver 5 Fire Cadet Units for young people aged 13-18 years old.                                                       |                                | Fire Cadet Units continue to be delivered at Croxteth, Wallasey, Bootle and Netherton and St Helens stations. Fire Cadet Celebration evening held at SHQ on 17/07/2023 where certificates and the George Taylor Award for the Most Outstanding Fire Cadet was awarded.          |            |  |  |
|                                                                                                          | 4.4.4 We will utilise our member of staff seconded into VRP to identify funding opportunities and areas to deliver youth interventions.      |                                | Marie Morgan is seconded full time in to the Violence Reduction Partnership (VRP). The latest funding received from the VRP is for Fire Champions and the money is being drawn down in August.                                                                                  |            |  |  |

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|                                                                                                                       | 4.4.5 We will contribute to the Serious Violence Duty through delivery of a number of Youth Education programmes.                                                                                                                                                                           |                            | Area Manager (Prevention) is the Senior Responsible Officer (SRO) for MFRS and will work with all Department Heads to ensure the duty is discharged effectively within the Authority. |            |  |  |
| <b>4.5. Use our evaluation work effectively, to develop an evidence base which informs our Prevention activities.</b> | 4.5.1 We will use the University of Liverpool evaluation report conducted in 2022 to review recommendations and improve prevention delivery in terms of efficiency and effectiveness in 2023-24.                                                                                            | Area Manager<br>Prevention |                                                                                                                                                                                       | March 2024 |  |  |
|                                                                                                                       | 4.5.2 We will analyse the data from the University of Liverpool evaluation report to demonstrate the socio-economic value of Prevention activities carried out by the Service. Scrutiny of our evaluation findings will be undertaken in consideration of our internal evaluation findings. |                            |                                                                                                                                                                                       |            |  |  |
|                                                                                                                       | 4.5.3 Utilise the data to inform, evidence and support future funding opportunities to improve delivery of Prevention activities within the Service.                                                                                                                                        |                            |                                                                                                                                                                                       |            |  |  |



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| <b>4.6 Achieve ISO 17020 accreditation for our Fire Investigation work.</b> | 4.6.1 Incident Investigation Team (IIT) will deliver required criteria to achieve ISO17020 accreditation. Work will continue with the Forensic Science Regulator to establish and embed the accreditation. | Group Manager<br>Community Safety             | Work continues in gaining ISO accreditation. MFRS is a lead in this work and continues to push ahead with ensuring all relevant documents are in place to achieve the accreditation.          | March 2024 |  |  |
|                                                                             | 4.6.2 New IIT Officers will work towards Tier 2 Fire Investigation accreditation which is aligned to ISO 17020.                                                                                            |                                               | Two Officers are working towards their level 2.                                                                                                                                               |            |  |  |
|                                                                             | 4.6.3 All Watch/Crew Managers will complete Tier 1 Fire Investigation accreditation which is aligned to ISO 17020 in 2023-24.                                                                              |                                               | The fourth cohort of WM/CM's are currently in progress to achieve their Tier 1 Fire Investigation course. When this course is finished, we will have over 90 officers with the qualification. |            |  |  |
| <b>4.7 Plan, develop and deliver the 2023 National Fire Cadet Games.</b>    | 4.7.1 Prevention will lead and deliver on the National Fire Chiefs Council (NFCC) Fire Cadet                                                                                                               | GM Home Safety Strategic Safeguarding Manager | Invites and information to sign up for the games sent to all FRS. Team have entered. Information on why teams not entered and any barriers captured.                                          | March 2024 |  |  |

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|  | games in Merseyside in August 2023.                                                                                                |                |                                                                                                                                                                                           |  |  |  |
|  | 4.7.2 All activities will be inclusive and developed in line with the NFCC Children and Young People's Competency Framework.       | GM Home Safety | Activities designed and circulated around entrants. Range of activities designed to be inclusive and encourage participation from all fire cadets .<br><br>Sourcing of equipment underway |  |  |  |
|  | 4.7.3 Suitable accommodation and venue to be identified for the delivery of all Fire Cadet Games activities.                       | GM Home Safety | Venue for games and accommodation identified, secured and booked.                                                                                                                         |  |  |  |
|  | 4.7.4 Engagement with partners to ensure a collaborative and inclusive delivery approach for Children and Young People nationally. | GM Home Safety | Youth Games were advertised via workplace for FRS colleagues. Partners have been sought for sponsorship (SFJ, Telent)                                                                     |  |  |  |

**BRAG Descriptor**

|                  |                                                                                |                                                                                   |                                                                                |                        |
|------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------|
| Action completed | Action is unlikely to be delivered within the current functional delivery plan | Action may not be delivered by the designated deadline within the functional plan | Action will be delivered by the designated deadline within the functional plan | Action not yet started |
|------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------|

| <b>STATUS SUMMARY – 30.06.23</b>                                                  |                  |
|-----------------------------------------------------------------------------------|------------------|
| <b>Total Number of Workstreams</b>                                                | <b>34 (100%)</b> |
| Action completed                                                                  | 0 (0%)           |
| Action is unlikely to be delivered within the current functional delivery plan    | 0 (0%)           |
| Action may not be delivered by the designated deadline within the functional plan | 2 (6%)           |
| Action will be delivered by the designated deadline within the functional plan    | 29 (85%)         |
| Action not yet started                                                            | 3 (9%)           |

1

Educate our staff to promote a professional directorate which operates with equity, is inclusive and is representative of the communities we serve.

2

Deliver intelligence-led Home Safety and other interventions to keep people alive and safe from fire.

3

Work with our partners, including Staywise, to deliver Arson, Road and Water Safety interventions through targeting the most vulnerable people and places.

4

Develop our Youth Education programmes so that high quality, measurable early interventions are achieved.

5

Use our evaluation work to develop an evidence base which informs our Prevention activities.

## PREVENTION FUNCTIONAL PLAN KEY DELIVERABLES 2023-24

7

Plan, develop and deliver the 2023 National Fire Cadet Games.

6

Achieve ISO 17020 accreditation for our Fire Investigation work.



MERSEYSIDE  
FIRE & RESCUE  
SERVICE

